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**EMPLOYMENT RELATIONS BOARD**

August 25, 2016 6:00 p.m.  
Sealing Cove Business Center  
Final Minutes

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**I. CALL TO ORDER**

Kainulainen called the meeting to order at 6:09 p.m.

**II. ROLL CALL**

Leigh Kainulainen, Mo McBride, John Holst, and Melissa Henshaw, Secretary were present

**III. WELCOME TO GUESTS**

None were present.

**IV. CHANGES TO THE AGENDA**

None.

**V. APPROVAL OF MINUTES**

Kainulainen pointed out grammatical errors for the outline of the certification and decertification process. Ms. Henshaw would notify Ms. Johnson to fix them, then would have the public use document available in a booklet form in the Municipal Clerk's Office at City Hall.

**MOTION by Holst / S – McBride to approve the August 10, 2016 minutes.**

*Motion PASSED unanimously by voice vote.*

**VI. NEW BUSINESS**

None.

**VII. PUBLIC PARTICIPATION**

None.

**VIII. ADJOURNMENT**

No further meeting was scheduled at this time.

Seeing no objection, the meeting adjourned at 6:15 p.m.

Submitted by:  
Melissa Henshaw  
Secretary